

# ENHANCING PROJECT AND TASK MANAGEMENT IN A LEADERSHIP DEVELOPMENT COMPANY



One of the leading companies in leadership development and management has over a decade of experience at the forefront of training employee across various organizations. The company has already started spreading its wings all over the world with multiple branches. In 2019 alone the company received a remarkable milestone, including:

1. 10,000 People Completed their bespoke leadership and core competency online courses.
2. 650 Coaching and mentoring certifications granted.
3. 8,000 People Attended leadership programs.
4. 20+ Bespoke programs and qualifications developed.
5. 5,000 People Attended our assessment centres.



Despite these accomplishments, managing projects and tasks efficiently posed significant challenges due to manual processes. However, the company understood the need for a dedicated task and management tool in education. But with the adaptability of M365 the company needed something that can be directly integrated within the existing Microsoft 365 subscription. Another desired goal of the company was to find something that can fit to their pre-defined budget and gets integrated within a short span of time without deploying any IT teams over the project.

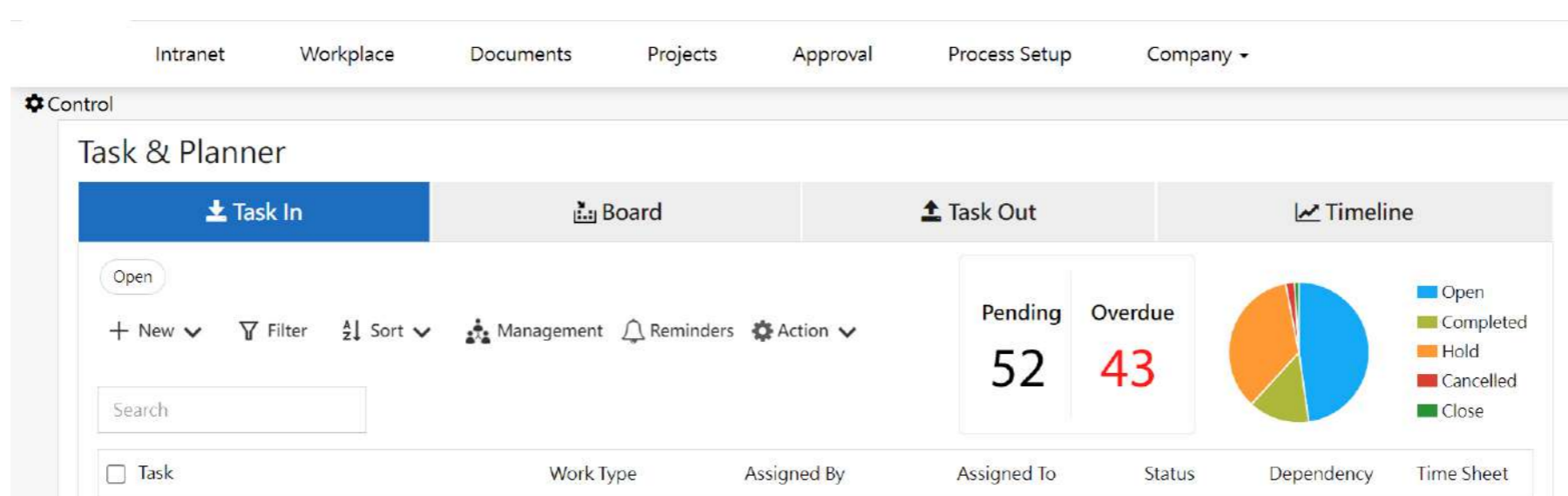
### ● What challenges arrived with the previous project and task management system?

Operating with manual processes hindered the leading development company's ability to effectively assign projects to employees and students as well. The sheer volume of tasks, coupled with diverse training programs, made it daunting to streamline operations. Communication gaps between trainers, trainees, and administrative staff further compounded the challenge. As a result, project timelines were often stretched, and resources were underutilized.



### ● How did Titan Workspace help the leading leadership development company with their task and management module?

Recognizing the need for a streamlined approach, the company adopted task management solution to revolutionize their operations. Leveraging modern technology like SharePoint and Power Automate, Titan Workspace introduced a comprehensive solution to address the challenges.



With the educational project management tool, the company was able to achieve:

- 1. Improved Communication:** Task management solution facilitated seamless communication between trainers and trainees. Through a centralized platform, participants could access assignments, submit work, and engage in discussions, fostering transparency and collaboration.
- 2. Efficient Task Assignment:** Utilizing task management applications, they were able to effortlessly assign responsibilities to various stakeholders. Group tasks were organized based on roles, simplifying delegation, and ensuring clarity in expectations.
- 3. Enhanced Work Schedules:** The timeline setting feature enabled the leadership company to establish clear deadlines for tasks, ensuring adherence to project timelines. Automated reminders minimized delays, allowing employees to manage their schedules effectively.

4. **Collaboration Made Easy:** Task management solution in education facilitated collaboration among faculty members and participants. Discussion forums provided a platform for brainstorming and knowledge sharing, enriching the learning experience.
5. **Streamlined Proofing and Approval:** By enabling easy document uploads, the tools simplified the process of proofing and approval boosting 40% productivity. Faculty members could review submissions efficiently, eliminating the need for cumbersome email exchanges. E-signatures made it easier to fasten up the approval process.
6. **Efficient Document Management:** Task management tools offered a centralized repository for documents and files, streamlining document management processes. The intuitive interface and advanced features enhanced the accuracy and speed of finding document with 70%.

- **Business Benefits of using Project and Task Management in Education**

1. **Cost Saving-** The company saved up to 50% of cost by using the task management solution. Moreover, the workforce was able to focus on more strategic task rather than manual tasks and paperwork.
2. **Increase the Usability of M365:** Due to the complexities of M365, company was not able to fully utilize the features. But with Titan Workspace intuitive interface there was a hike of 30% usability rate.
3. **Improved Productivity:** With the streamlined process the company was able to improve their productivity by 40%.
4. **Reduced Delays and Errors:** With automated reminders and process, it became easier for the company to reduce the time taken in completing of projects. It made easier for everyone to keep a track of what's going on.

- **Conclusion**

The integration of task management tools has significantly transformed the project and task management processes. By leveraging these technologies, they have overcome communication barriers, streamlined workflows, and enhanced collaboration across the organization. As the leadership development company continue to prioritize innovation, they remain committed to delivering exceptional training experiences for employees across diverse industries.



**USA**  
TFW Labs Inc.  
2100 N Greenville Ave  
Richardson, Texas 75082 USA

**Main Line** : (469) 310-4899  
**Toll-free line** : (833) 203-3021

**Info@titanworkspace.com**  
**www.titanworkspace.com**