Titan Workspace

The Most User Friendly Document Management Solution for M365 and SharePoint

Turning SharePoint from a burden into a business-ready solution

Out-of-box SharePoint is complex and consulting-heavy. Managing permissions, approvals, and versioning requires IT expertise.

Manual tracking of policy acknowledgements and audit evidence leads to compliance gaps.

Sharing externally with vendors or clients often forces use of insecure tools like email or Dropbox.

Titan Workspace bridges these gaps with a ready-to-use, no-code solution that simplifies document management, collaboration, and audit readiness.

Core Capabilities

- Unified dashboard for all files across Teams, OneDrive, and SharePoint
- Client and Guest Portals
- Role-based permissions and full audit logs
- Metadata-driven filing and advanced search
- Version control
- Secure File Sharing
- Policy and Compliance management
- No-Code workflow automation
- Approvals & E-Signatures

"Titan Workspace transforms SharePoint into a structured, secure, and compliant — without custom development or Power Apps"

Designed for both business and IT users, Titan Workspace eliminates complexity of managing files and helps your organization stay audit-ready, compliant, and collaborative within your own M365 tenant.

Tamper-proof audit trail to prevent backdating or manipulation

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Titan Workspace

Reducing File Management Chaos and Ensuring File Security

Titan Workspace simplifies Microsoft 365 for enterprises and government agencies. It modernizes document control, improves compliance, and enhances collaboration — all while keeping data secure in your own tenant.

PAPERLESS OFFICE

Policy and Compliance

- Policy and SOP documentation with Lifecyle
- Policy portal for employees
- Acknowledgement and Attestation
- Dashboard for compliance management
- Generate audit-ready evidence instantly

e-Forms and Workflow Builder

- No-Code tool for Power Automate and SharePoint
- Drag and drop form designer
- No Power Apps required
- Making Power Automate more powerful
- ERP Integration ready

Client Portals for Secure External File Sharing and Collaboration

- Guest portal for Client, Vendor, Investor, Contractor
- Ideal for regulatory submissions, data rooms
- Collaborate – Files, Approvals, Projects
- Dashboard for Guest user management
- M365 License not needed for guests

100% Native SharePoint App

- Runs inside your Microsoft 365 tenant
- No third-party cloud or data transfer
- Fully compliant with Microsoft Government Cloud (GCC)
- Inherits tenant-level encryption and access controls
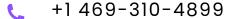
Trusted across industries:

Manufacturing | Aerospace & Defense | Healthcare | Financial Services | Oil & Gas | Energy | Real Estate | Government | Education

Microsoft Solutions Partner

Modern Work

Developed by SharePoint Experts

Book Demo

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Titan Workspace

Titan Workspace DMS vs. SharePoint out-of-box DMS

SharePoint may be powerful, but out of the box it is a maze of complexity, fragmented tools, and crushing IT overhead.

What should be simple—like version control, approvals, metadata, or guest sharing—often spirals into projects requiring custom development, costly add-ons, and endless Power Automate flows.

For IT teams, it becomes a permanent support burden, constantly troubleshooting user errors and workflow breakdowns. For business users, it's an adoption nightmare—confusing interfaces, scattered files, and mandatory training just to complete everyday document tasks. Instead of enabling productivity, native SharePoint often slows teams down, drains IT resources, and drives up operational costs.

	Featurs	SharePoint (Out-of-box) — Pain & Limitations	Titan Workspace DMS — Simplified & Ready
1	Ease of Use & Adoption	SharePoint requires training and SharePoint expertise; most users struggle with navigation and usability.	Titan delivers a ready-to-use interface built for non-technical users, driving rapid adoption with minimal training.
2	Document Control & Versioning	Version history is available but difficult for users to interpret, often leading to confusion and overwriting.	Titan provides clean version views and intuitive controls, reducing errors and improving accountability.
3	Unified File Management	Documents are spread across Sites, Teams, and OneDrive, causing duplication and lost visibility.	Titan consolidates files into a single dashboard for effortless access, navigation, and management.
4	Approval Workflows	Requires building and maintaining Power Automate flows or engaging developers for business workflows.	Titan offers prebuilt document and approval workflows that work instantly—no coding, no Automate required.
5	Policy & SOP Lifecycle Management	SharePoint lacks native policy publishing, review cycles, or employee acknowledgment tracking without heavy customization.	Titan includes a full policy management module with drafting, approvals, publishing, reminders, and acknowledgment tracking.
6	External Sharing / Guest Access	Requires manual configuration, guest licenses, and poses compliance risks when not governed properly.	Titan offers a secure client portal with controlled access and no extra M365 licensing requirements.
7	Guest User Governance	Manual tracking of guest users leads to access sprawl and constant IT involvement for revoking permissions.	Titan automates guest lifecycle management with timed access control, analytics, and IT oversight reduction.
8	Metadata & Search	Users often skip metadata fields; search accuracy declines due to inconsistent tagging and poor enforcement.	Titan enforces structured metadata with guided tagging and provides simplified, business-friendly search filters.
9	Compliance, Audit Trails & Evidence	SharePoint offers limited audit insights; compliance teams struggle to extract approval and acknowledgment trails.	Titan offers complete audit-ready trails for approvals, versions, acknowledgments, and document histories, aligned with ISO, HIPAA, and SOX.
10	E-Signatures & Workflow Extensions	E-signatures require third-party tools or SharePoint Premium, adding cost and setup effort.	Titan includes native, no-cost e-signature support fully integrated into workflows.